



FINANCE & ADMINISTRATION DIVISION NEWSLETTER December 2023

HAPPY HOLIDAYS!

NEWS UPDATE:

CliftonLarsonAllen (CLA) Audit Firm on Campus November 2023 to complete a Business Opportunity Assessment. Involved in this project, Finance, Human Resources, Registrar's Office, and Financial Aid. Facilities, Advancement & ITS also participated in interviews for this project.

Purpose: CC has wanted to update systems and processes for a while but were slowed down by the recent pandemic and its ripple effects. As staffing is getting back up to speed, leadership has recognized the value for a third-party assessment and changes to the systems and technology, processes, and possibly team structure to best support the following functions of the organization, focusing primarily on:

- Staff roles, responsibilities, and structure
- Key processes and deliverables
- Technology use
- How data flows between systems

Timeline:

- Late October – Project kickoff
- Late October – Document review
- Early November – Interviews w/departments
- Early December – Observations and recommendations
- Mid-December – Finalize roadmap and conclude assessment.

Welcome to our Division:

Zak Adams – Facilities Services
Johnathan Hayward – Facilities Services
Justin Nelson – Facilities Services
Andrew Rice – Facilities Services
Adam Rychlik – Facilities Services



Thank you for your Service!

Nolan Keale -- Facilities Services -- 14 years
Jeff Carlson -- Facilities Services -- 12 years
Kyle Larsen -- Facilities Services -- 12 years
Scott Slaughterbeck -- Facilities Services -- 11 years
Steven Wilcox -- Mail Services -- 11 years
Maria Newsome -- Children's Center -- 11 years
Doug Colonese -- Facilities Services -- 10 years
Ray Packard -- Facilities Services -- 10 years



**COLORADO
COLLEGE**

Important Policies

Check it out...

Campus Policies

Mail Services-Delivery Policy

The Policy states that any item that comes in without a full name, CC Box #, or department, and correct address is subject to mis-delivery, discarded, refused, or **returned to sender**.

Please click here for [Incoming and Outgoing Mail](#) and other important information.

Did you
Know?

The “Safety and Emergency” Procedures

Finance Division participating in CC Antiracism Commitment AY23-24

Broad Divisional vision for antiracism commitment

In Finance & Administration, we are
focusing on three primary goals for 2023-
24:

1. Ensure strategic investment and resource allocation to support the College’s antiracism, diversity, equity, and inclusion objectives.
2. Create and maintain policies, procedures, and practices that are clear, accessible, and equitably applied to all community members across the campus and to our external community.
3. Contribute to building and maintaining a campus culture and climate that contributes to well-being of the whole campus community, including BIPOC faculty, staff, and students.

The proposed division antiracism action goals for 23-24 will focus on the following areas:

- Policies and Procedures
- Resource Allocation
- Hiring, Retention, and Promotion
- Climate/Culture/
Communication



As part of the college’s
commitment to mental
health and wellness, CC
is taking the
opportunity to enhance
our leave policies as the
Colorado Paid Family
Leave (COPFML, or
FAMLI) act takes effect
in January.

For more information,
click [here](#).

Also, check out the [Excel
@CC classes](#) offered in
December!



Besides managing the billing and collection of tuition and fees, the Student Accounts Office also manages all cashiering functions, Federal Perkins Loan collections, and “student” Meal Plan functions. Click [here](#) to learn more about the Student Accounts Office!

Shout out to the Finance team for a successful Financial Statement Audit this year! The Board of Trustees reviewed the audit November 16th and expressed gratitude to the team for all their work. Good Job!

Upcoming Events and Learning Opportunities

The “Liberal Arts Colleges Racial Equity Leadership Alliance” (LACRELA) is offering an eight-session professional learning series focusing on practical approaches to advancing and sustaining racial equity on liberal arts colleges. Please click [here](#) to read more!



During Rick's time at CC, he has been involved in construction projects netting close to one hundred million dollars.

Rick is in his 22nd year at Colorado College, although he came to CC in 1999 to help with the construction of Western Ridge. His main responsibility is overseeing major construction projects on campus. He enjoys the day-to-day challenges, stating, "no two days are the same at Facilities." His job can range from making major decisions that could cost or save the college thousands of dollars or determining where to put an ADA parking stall.

Rick has coordinated and overseen many new construction and renovation projects, including Western Ridge, Tutt Science, Cornerstone, Packard Hall addition, Mathias, South, and McGregor Hall remodels as well as East Campus Housing, El Pomar addition and remodel, Cheryl Schlessman Children's Center, Worner Center remodel, Spencer Center remodel, Tutt Library addition and remodel, Honnen remodel, and many others. He also spearheaded the ADA Settlement with the Department of Justice which turned out to be an 8-million-dollar construction project. He is proud of being a part of these amazing projects and stated, "it is fulfilling to make CC a better place for our students" and he is most proud and enthusiastic about the Robson Arena project, stating "there is no other building like this in the country."

Rick stays at CC because there is ownership of his important work, and he loves the day-to-day challenges!

Thank you for your hard work, service, and dedication to Colorado College. We appreciate the work that you do!

Fun Times @ Facilities Services

Dress like "Nic Johnson" Day!



Do not miss the Facilities Services "Maintainer Award" Party!

Check-out the link below for more information:

<https://www.coloradocollege.edu/offices/facilities/docs/facilities-awards.html>

